

BLUE GRAY TOWING & RECOVERY INC.

351 E ANTIETAM ST / P.O. Box 109
Hagerstown, Maryland 21741
PHONE 301-739-6961 / (Fax) 301-733-6691

EMPLOYMENT APPLICATION

It is the policy of BLUE GRAY TOWING & RECOVERY INC. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran's status. BLUE GRAY TOWING & RECOVERY INC. is an Equal Opportunity Employer. IF APPLYING FOR A DRIVING POSITION, YOU MUST PROVIDE A COPY OF YOUR DRIVING RECORD FROM MVA.

Date of Application:	
Applicants Name:	
Applicants Address:	
City, State, Zip Code:	
Number of Year(s) At This Address:	
Daytime Phone:	
Evening Phone:	
Social Security Number:	XXX-XX-

EMERGENCY CONTACT INFORMATION

Contact Name:	
Relationship to you:	
Address:	
City, State, Zip Code:	
Daytime Phone:	
Evening Phone:	

Job Position Applied For:	
Salary Desired:	
How were you referred to our company?	
Have you ever applied with our company before?	YES _____ NO _____
If Yes, When?	
Are you at least 18 years old?	YES _____ NO _____
How will you get to work?	
Driver's License Number / State Issued / Exp.:	
CDL License Number / State Issued / Exp.:	
Any points or suspensions on license?	YES _____ NO _____
Are you willing to work any shift, including Nights, Weekends and Holidays?	YES ___ NO ___

If NO state your limitations here:			
If offered employment, when could you start?			
Are you legally eligible for employment in the United States?			
Are you able to perform the Essential functions of the position for which you are applying with or without reasonable accommodations?		YES _____	NO _____
If you answered NO to the above question, what accommodations would you require to be able to perform the duties of the position:			

EDUCATIONAL / TRAINING HISTORY

Applicant's Education / Special Training					
Last Grade Attended:		9	10	11	12
Diploma Received?					
College Name and Address					
Did you receive a degree?	YES _____		NO _____		
If YES, Degree received					
Other Training (Graduate, Technical, Vocational)					
Awards, Honor, Special Achievements:					

Applicants Skills: *List any and all skills that may be useful for the position you are seeking. Enter the number of years of experience and circle the number that corresponds to your ability for each particular skill. Number 1 represents poor ability, or basic knowledge, 5 represents exceptional ability.*

SKILL	YEARS EXPERIENCE	RATING				
_____		1	2	3	4	5
_____		1	2	3	4	5
_____		1	2	3	4	5

EMPLOYMENT HISTORY

(Please List Your Most Recent Employment First)

Employer's Name			
Employer's Address			
City/State/Zip Code			
Employers Telephone			
Job Duties			
Reason(s) for Leaving			
Date(s) of Employment (Month/Year)			

Employer's Name			
Employer's Address			
City/State/Zip Code			
Employers Telephone			
Job Duties			
Reason(s) for Leaving			
Date(s) of Employment (Month/Year)			

Employer's Name			
Employer's Address			
City/State/Zip Code			
Employers Telephone			
Job Duties			
Reason(s) for Leaving			
Date(s) of Employment (Month/Year)			

Employer's Name			
Employer's Address			
City/State/Zip Code			
Employers Telephone			
Job Duties			
Reason(s) for Leaving			
Date(s) of Employment (Month/Year)			

REFERENCES

Please list any (2) people who would be willing to provide a reference for you

Name	
Address	
City/State/Zip Code	
Telephone	
Relationship to you	
Numbers Years Known	

Name	
Address	
City/State/Zip Code	
Telephone	
Relationship to you	
Numbers Years Known	

Have you ever been convicted of a crime? YES NO

If YES, please explain: _____

Have you ever been convicted of any traffic offenses? YES NO

If YES, please explain: _____

Do you currently have any points on your driving record? YES NO

If so, how many and explain reasons: _____

CERTIFICATION

I certify that the information provided on this Application for Employment is truthful and accurate; I understand that providing false or misleading information will be the basis for rejection or if employment commences immediate termination.

I authorize Blue Gray Towing & Recovery to contact my former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education. I also authorize and understand that Blue Gray Towing & Recovery will do a criminal background check through local, county and state authorities. I also understand that this application in no way constitutes an employment contract between applicant / employer.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its Corporate Management Staff the employment relationship will be entirely voluntary in nature. In other words, with the appropriate notice, you the applicant have the full and complete discretion to end your employment relationship when you choose and for reasons of your choice. Similarly, my employer would and does have the same right. Moreover, no agent, representative, or employee of Blue Gray Towing & Recovery, except in a specific written contract of employment signed on behalf of the organization by its Corporate Management Staff, has the power and authority to alter or vary the voluntary nature of the employment relationship. I also understand that I am required to provide a copy of my driving record from MVA for insurance purposes.

**I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND
FULLY UNDERSTAND AND AGREE TO ALL TERMS.**

Applicant's Signature

Date Signed

This application in no way constitutes an employment contract between applicant / employer.

**“UNDER MARYLAND STATE LAW, AN EMPLOYER MAY
NOT REQUIRE OR DEMAND, AS A CONDITION OF
EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR
CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT
TO OR TAKE A LIE DETECTOR OR SIMILAR TEST.**

**ANY EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF
A MISDEMEANOR AND SUBJECT TO A FINE NOT
EXCEEDING \$100.00”**

Signature of Employee/Applicant

Date Signed